

SANTA CRUZ CITY SCHOOLS DISTRICT
REGULAR MEETING FOR THE ELEMENTARY
AND SECONDARY DISTRICTS
WEDNESDAY, APRIL 27, 2022
OPEN SESSION BEGINS AT 6:00 P.M.
HYBRID BOARD MEETING – IN-PERSON & REMOTE

COMMUNITY MEMBERS CAN PARTICIPATE REMOTELY VIA ZOOM OR
IN PERSON AT THE COUNTY OFFICE OF EDUCATION, BOARD ROOM
400 ENCINAL STREET, SANTA CRUZ, CA.

MASKS ARE STRONGLY ENGOURAGED

[If participating remotely, click on this link to join meeting.](#)

Meeting Password: SCCS

POSTED

DATE:

TIME:

LOCATION:

EMPLOYEE:

If a member of the community would like to make public comment on a closed session item, please join Zoom or attend in person. Public comment will begin promptly at 5:00 p.m. [Click on this link to make public comment on a closed session item.](#)

AGENDA

Item	Purpose / Support
Agenda (Estimated Time)	
1. Convene Closed Session	5:00 p.m.
1.1. Roll Call	
1.2. Public Comments prior to Closed Session	<i>Members of the public may comment on items that ARE listed on the Closed Session Agenda.</i>
2. Closed Session Items	
2.1. Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	<i>Information for possible action.</i>
2.2. Public Employee Performance Evaluation (Govt. Code Section 54957)	<i>Title: Superintendent</i>
3. Convene Open Session	6:00 p.m.
3.1. Welcome	
3.2. Pledge of Allegiance	
3.3. Agenda Changes, Additions or Deletions & Announcements	

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4. Public Comments	<i>For presentations of matters not on the Agenda. 3 minutes for individuals; 15 minutes per subject.</i> <i>Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</i>
5. General Public Business	
5.1. Consent Agenda	
5.1.1. <u>Gary J. Gery Architect Proposal Master Plan Update</u>	
5.1.2. <u>Ross Recreation Proposal DeLaveaga Elementary School Kinder Play Equipment Retrofit</u>	
6. Report of Closed Session Actions	
6.1. Report of Actions Taken in Closed Session	
7. Items to Be Transacted and/or Discussed	
7.1. Study Session: Governance	The Board will discuss: <ul style="list-style-type: none">• Annual Board Self Evaluation• Board Officer Transition Protocols• Memorials Board Policy• Pace & Flow of Meetings• Governance Calendar• Staff Recognition Meeting Evaluation

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8.	Adjournment	
9.	Return to Closed Session (if necessary)	
10.	Closed Session Action Report (if necessary)	
11.	Adjournment	

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: http://sccs.net/board_of_education or may be viewed at the District Office, 133 Mission St. Ste. 100, Santa Cruz, CA 95060.

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Alyssa Martinez by telephone at (831) 429-3410 extension 48220.

Las Solicitudes de Traducción:

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Alyssa Martinez por teléfono al numero (831) 429-3410 x48220.

Board Meeting Information

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1. The Study Session on April 27, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, with the option of participating remotely via Zoom.
2. The Regular Meeting on May 4, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, with the option of participating remotely via Zoom.
3. The Study Session on May 25, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, with the option of participating remotely via Zoom.
4. The Regular Meeting on June 1, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, with the option of participating remotely via Zoom.
5. The Regular Meeting on June 8, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, with the option of participating remotely via Zoom.
6. The Regular Meeting on June 15, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, with the option of participating remotely via Zoom.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Gary J. Gery Architect Proposal for Master Plan Update

MEETING DATE: April 27, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Gary J. Gery Architect proposal for the master plan update.

BACKGROUND:

This proposal is to update the current Facilities Master Plan. Mr. Gery will work with our current architects, staff and school bond committees to review projects that will not be completed with Measures A & B. In addition, Mr. Gery will help assess additional needs that have been identified since the Bond program began, and he will, in collaboration with district staff, conduct both school site and community meetings for project input and prioritization. This work will be supported with materials provided by all three of the current District project architects.

FISCAL IMPACT:

\$48,500.00 Measure A & B Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

April 15, 2022

VIA: Email

Jim Monreal
Assistant Superintendent
Business Services
Santa Cruz City Schools
133 Mission St., Ste. 100
Santa Cruz, CA 95060
jmonreal@sccs.net

Re: Fee Proposal – Santa Cruz City Schools Facility Master Plan Update 2022

Dear Jim:

Thank you for allowing us the opportunity to provide Santa Cruz City Schools(SCCS) with a proposal to develop an updated facility master plan for the district to highlight the work recently completed under your bond program and to identify that which still needs to be completed in the future based on district and community and site input and prioritization. To provide the services required, I shall be working with Kristen Rose of Foresight Planning And Development who specialize in facility master plan development. I have worked with Kristen on numerous other master plans with great success, such as Twin Rivers USD. We are committed to work together with the community and school district to provide an easy to use, creative tool to tell your story by providing all the necessary resources and experience to collaboratively complete this project.

We propose the following scope of services and fees:

I. PROJECT DESCRIPTION:

- A. In 2016, SCCS completed a district wide facility master plan that demonstrated to the community the district's need for passing a general obligation bond to upgrade their ten school sites. After successful passage of Measures A and B, the district has been upgrading their school sites with the high priority identified projects. Six years later, the district desires to update their facility master plan in anticipation of another future bond measure.
- B. The update is to engage the community once again, including school sites, and tell a story to the community of the improvements being done on district schools and those which are still critically needed.
- C. The vision to tell the story will be one to concentrate more on the visual nature of the schools to demonstrate the dramatic improvements and the need to continue making use of web based content and a video.
- D. The district desires to have a Draft update completed by June 15, 2022,

II. SCOPE OF SERVICES:

- A. Collaborate with district staff, superintendent, school sites and community to develop the FMP update.
- B. Work together with the three district architects who have completed bond projects on each site to direct them on the gathering and developing of information needed to inform the FMP.
- C. Kick-off meeting with district staff and Superintendent to review scope and process.
- D. Develop process, tasks and schedule.
- E. Two (2) presentations to Board of Education of Draft Facilities Master Plan Update and

Final Facilities Master Plan Update

- F. Meeting with district architects to present and explain their scopes of work.
- G. Site walk of all ten district school campuses, which consist of 4 elementary schools, 2 middle schools, 3 high schools and one alternative campus.
- H. Conduct three (3) community meetings.
- I. Conduct site based meetings at each of the ten schools.
- J. Conduct weekly remote video (Zoom or equal) meetings with district staff and district architects to review progress and questions and concerns.
- K. Drone photography of sites as needed for video
- L. Develop scope of future projects in conjunction with district architects and site/community priority input and prioritize project needs.
- M. Develop rough magnitude per square foot cost of future projects with soft costs based on 2022 cost basis (match previous FMP).
- N. Gather information provided from district architects and develop information on each campus with before photos and site plans; recently completed project photos and site plans; and what still needs to be done with proposed future projects. Each site shall have photos, site plans, costs expended on projects to date and costs of future projects.
- O. Develop video highlights of projects completed and in progress at each site,
- P. Integrate video highlights, general overview of process and the individual sites into a website.
- Q. Work together with SCCS IT staff to integrate into district website.
- R. A final printed document shall be taken from the website development and not be a separately developed document.
- S. The following sites shall be included in the study:
 - 1. Bay View ES
 - 2. DeLeveaga ES
 - 3. Gault ES
 - 4. Westlake ES
 - 5. Branciforte MS
 - 6. Mission Hill MS
 - 7. Harbor HS
 - 8. Santa Cruz HS
 - 9. Soquel HS
 - 10. Branciforte Small Schools Alternative campus

III. **PROPOSED FEES:**

- A. Compensation shall be a fixed fee of **Forty Eight Thousand Five Hundred Dollars (\$48,500)**.
- B. Reimbursable expenses shall be additional and shall include travel (mileage, hotel, flights) and printing of documents and boards for community and site meetings and shall be a not to exceed cost of **Four Thousand Dollars (\$4,000)**.
- C. Payments shall be based on progress of the work effort and invoiced monthly.
- D. Additional services shall be done on an hourly rate basis upon approval of the District or by means of a negotiated and agreed fixed fee. See attachment "A" for rate sheet.

IV. SCHEDULE:

- A. To be determined and agreed to with SCCS.
- B. Draft report to be completed by June 15, 2022

Thank you for the opportunity to team with you on this most exciting project. Feel free to contact me should you have any questions.

Sincerely,



Gary J. Gery, AIA C-17626
Principal, Gary J Gery Architect

Attachments

Jim Monreal
SCCS Assistant Superintendent

Attachment A

Effective February 1, 2022 to January 31, 2023

HOURLY BILLING RATES

Principal in Charge	\$200.00
Senior Project Manager	\$180.00
Senior Project Architect	\$175.00
Project Manager	\$165.00
Project Architect	\$165.00
Project Lead / Technical Leader	\$145.00
Project Coordinator	\$125.00
Architectural Intern / Designer	\$100.00
Intern	\$80.00
Senior Project Designer	\$185.00
Project Designer	\$170.00
Design Leader	\$135.00
Designer II	\$125.00
Designer	\$110.00
Senior Educational Facilities Planner	\$185.00
Facilities Planner	\$160.00
Senior Construction Administrator	\$185.00
Construction Administrator	\$150.00
Specification Writer	\$170.00
Cost Estimator	\$175.00
Clerical / Office	\$ 90.00

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Ross Recreation Proposal for DeLaveaga Elementary School Kinder Play Equipment Retrofit

MEETING DATE: April 27, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Ross Recreation proposal for DeLaveaga Elementary School Kinder play equipment retrofit.

BACKGROUND:

This proposal consists of demolition of a portion of the existing play structure at DeLaveaga Elementary School and the installation of new additional play structure components. This is to replace outdated and failing equipment and to integrate Americans with Disabilities Act inclusive components.

Playground Equipment Retrofit	\$98,427.12 (this agenda item)
Site Work	\$190,153.45 (estimated)
Rubber Fall Projection	\$104,246.84 (estimated)
Estimated Total	\$392,827.41

FISCAL IMPACT:

\$98,427.12 Measure B Funds (Restricted), representing 0.69% of the overall site budget
\$14,188,861.00 is the total Bond Allocation to DeLaveaga Elementary School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Landscape Structures Representative

Casey Hilbert
Ross Recreation Equipment, Inc.

831-689-9110
caseyh@rossrec.com

Prepared For:

Contact Name	Chris Garcia	Phone	(831) 427-4848
Bill To Name	Santa Cruz City Schools	Ship To Name	De Laveaga Elementary
Bill To	405 Old San Jose Road Soquel, California 95073 United States	Ship To	1145 Morrissey Boulevard Santa Cruz, California 95065-1498 United States



ALL PURCHASE ORDERS, CONTRACTS, AND
CHECKS TO BE MADE OUT TO:

LANDSCAPE STRUCTURES, INC.
601 7TH STREET SOUTH
DELANO, MN 55328 U.S.A.

763-972-3391 800-328-0035
Fax: 763-972-3185

Quote Name De Laveaga Kindergarten Play Equipment
Retrofit
Opportunity Name De Laveaga Kinder Update
Quote Number 00027479

Quote Date 3/29/2022
Quote Exp Date 6/29/2022
Est Lead Time 8-12 weeks

Quantity	Product	Product Description	Sales Price	Total Price
1.00	Site Work	Demolition and disposal of non-LSI play equipment in North section of existing play area	\$2,790.00	\$2,790.00
1.00	PlayBooster, 5-12	Landscape Structures PlayBooster Retrofit Design #1142829-01-03. Colors to match existing equipment.	\$64,295.00	\$64,295.00
1.00	HGAC - LSI Discount	HGAC 2% LSI Discount - Contract #PR 11-16	-\$1,285.90	-\$1,285.90
1.00	HGAC - Ross Discount	HGAC 4% Ross Recreation Discount	-\$2,571.80	-\$2,571.80
1.00	Installation	<p>Installation of Retrofit Design #1142829-01-03 by a manufacturer certified installer at Prevailing Wage Rates.</p> <p>* Project DIR # needed for State Prevailing Wage projects.</p> <p>* Installation price quoted for favorable working conditions. If rock, poor soil conditions, a high water table and/or other unforeseen site conditions exist requiring additional materials and labor, additional charges may be incurred.</p> <p>* Installation quoted includes standard manufacturer provided footing details; if different footing details are provided by the owner/specifier, a change order will be required.</p> <p>* Installation quoted includes installing footings through native soil or 95% compacted base rock. If installing through concrete, asphalt or through less compacted or permeable base or drain rock, or in other conditions, please provide additional details and a change order may be required.</p>	\$20,360.00	\$20,360.00
1.00	Bond	Bond - Standard 3% on total project amount including tax and freight.	\$2,824.37	\$2,824.37

Materials Amount	\$60,437.30
Tax Amount	\$5,590.45
Labor Amount	\$25,974.37
Freight Amount	\$6,425.00
Total	\$98,427.12

Notes to Customer

Note to Customer Thank you for the opportunity to quote your upcoming project. PLEASE NOTE: quote does not include payment and performance bonds, engineering calculations, security, storage, permits, inspection, or safety surfacing unless otherwise noted.

* Exact site dimensions to be confirmed prior to ordering equipment to ensure fall zone requirements will be met.

If ordering after the expiration date, please add 3-6% annually to materials for anticipated price increase.

Customer Authorization

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.



Signature _____

Name _____

Title _____

Date _____